



From the Top

AUGUST 2017

COUGAR

CEDAR MOUNTAIN SCHOOLS

Pride

cms.mntm.org

DISTRICT OFFICE
PO Box 188 • 207 GALLAGER STREET
MORGAN, MN 56266
PH: 507.249.5990 • FAX: 507.249.3149

CEDAR MOUNTAIN ELEMENTARY
PO Box 38 • 231 4TH AVE. E. • FRANKLIN, MN 55333
PH: 507.557.2251 • FAX: 507.557.2116

CEDAR MOUNTAIN MIDDLE/HIGH SCHOOLS
PO Box 188 • 207 GALLAGER STREET
MORGAN, MN 56266
PH: 507.249.5880 • FAX: 507.249.5887

Summer Fun!!

Cedar Mountain Community Education and the cities of Franklin and Morgan have teamed up this summer to offer some great programming for our students, we also received a generous donation from the Franklin Lions to help with transportation costs. We have two energetic and fun instructors, Mikayla Rudenick and Josh Guetter, who both work for CM Schools so they are already familiar with most of the students. We also have Sydney Bladon as our helper, she is also employed by CM Schools during the year. Arts, Sports & Activities, held in Franklin on Tuesdays/Thursdays and in Morgan on Mondays/Wednesdays, has been the most popular activity among the students with nearly 60 students registered between the two sites. These groups meet twice weekly at each site and do various activities such as sports and arts/crafts. Another popular event was Horse Camp students went to a local horse arena and learned grooming and care taking skills and rode horses. Paint, Pool and Park day was well attended and held in July. Students also attended Shrek the Musical in the cities and will be going to the Crayola Experience at the Mall of America in August! We were also able to offer soccer for those in grades 1-8, the soccer coach is Prince Adarkwah who works as a Phy. Ed para in the MS/HS and was a professional soccer player in Ghana. His assistant has been Kyle Krueger, MS/HS Phy. Ed teacher.





Mr. Robert Tews
Superintendent

Welcome to the 2017-18 school year

All of us at Cedar Mountain are looking forward to working with students, parents, and residents throughout our district. It is our goal to provide students of all ages with an opportunity to reach their fullest potential.

Cedar Mountain School is proud to provide a quality education for the communities of Morgan and Franklin and the surrounding areas it serves. Our district has a long tradition of excellence and our faculty and staff looks forward to continuing to provide a caring learning environment to all students in grades K-12 with the optimal opportunity to succeed in their core academic program.

We are proud to offer a wide variety of curricular and co-curricular opportunities for students to expand their interests in fine arts, technology, foreign language, physical education, and an array of vocational offerings including agriculture, and business. Distance learning technology also provides opportunities for students to access a further expanded curriculum and college level courses.

Cedar Mountain has an excellent staff who will work to provide an outstanding education to our students. Each of them brings their own special talents and is eager to contribute to our school's mission. They have great enthusiasm, energy and excitement for teaching. Everyone at Cedar Mountain is eager to create a positive learning environment where students are encouraged to develop thinking skills and master our academic requirements.

As a school, we count on parents supporting their children and encouraging them to do their best throughout the year. The involvement of parents in academics is vital to the success of their children in school, and we encourage parents to ask questions when information is unclear. Showing an interest in school and being open-minded and respectful are other ways to ensure that this is a successful year.

Strong schools are a key component to strong, healthy communities. We are looking forward to an exciting, productive school year. Please join the Cedar Mountain staff in making this a great year of learning.



All 6th Graders!

ORIENTATION for incoming 6th graders will be August 24th at 7pm in the MS/HS Cafeteria

This event is scheduled for students:

- to meet your teachers, principal, and other staff
- to get your schedule
- to get your Chromebook
- to see your classrooms/tour the building
- to receive school information

6th graders

Save the Date



September 18

Start Dates for Sports

Grades 9-12 sports start August 14 at 4:00PM

August 14 at 4:00 p.m.

9-12 Football • Volleyball • Dance

August 28 at 4:00 p.m.

7/8th Football • Volleyball

Franklin Shuttle leaves at 3:15 p.m. each day



Fall Pictures will be taken at:

Picture Day



**Middle School & High School
Wednesday, September 20**

Elementary

Wednesday, October 11



Mrs. P. Machart
Elementary Principal

Elementary News

Welcome back to a new school year!

I hope you all experienced the joys of summer with your children! This summer has been a whirlwind of excitement for our family! Our older son got married to his lifelong girlfriend and our youngest son took off for college! We are now empty nesters and hoping that we did all the right things to help our boys be successful!! As parents – you may be wondering what you should do to help your kids be successful in school. There are the obvious things like: going to bed on time, be involved in your children’s learning, reading with your children.... Here are some other

tips I would like to share to help your children grow and develop their thinking skills:

1. Talk with your child about his or her day – but guide the discussion. Ask questions like: “What did you learn today?”
2. Encourage failure (What??) – Kids need to know that failure is okay and is an opportunity to learn. Each time they fail they learn more about perseverance and challenges.
3. Praise the process – compliment how they worked or accomplished their goal.
4. Remind them that their brain is growing – each time they learn something new or push through a tough lesson – they are becoming more intelligent! This is what we want!
5. Help them change their dialogue. Replace negative self talk with words like: “I can’t do this now but I am learning.” And –model that talk yourself!

We are looking forward to a great year at Cedar Mountain! We have hired some new enthusiastic staff to join our excellent veteran team. Our building is ready to go --- we just need about 200+ smiling and excited students that are ready to grow and learn! See you at Back to School Night on August 29!

School Supplies for Elementary Students

Preschool

- 4 Glue Sticks
- 1 Regular Size Kleenex Box
- 2 Containers of Clorox Wipes
- 2 Packs of 24 ct. Crayons
- 1 Small Bottle Elmer’s Glue
- 1 Regular Sized Backpack

Kindergarten

- Resting Towel
- 20 Yellow Sharpened Pencils
- 2 Small Bottles White Elmer’s Glue
- 2 Spiral Notebooks
- 1 Box Family Size Kleenex
- 4 Boxes Crayons 24-Ct
- Book Bag No Wheels
- Change Of Clothes
- 2 Pink Erasers
- 4 Glue Sticks
- Adult T-Shirt for a Paint Shirt
- 2 Yellow Highlighters
- 1 Small Pkg. Low Odor Dry Erase Marker

- 4 Folders
- Scissors
- Hard Plastic Rectangle Pencil Box (5 X 8 1/2)
- Gym Shoes that do not tie

1st Grade

- 20 Yellow Pencils
- 3 Boxes Of 24-Ct Crayons
- 2 Pink Erasers
- 1 Sm. Bottle Elmer’s Glue
- Book Bag/No Wheels
- 2 Lg. Boxes Kleenex
- Scissors
- 2 Spiral Notebooks
- 6 Folders
- 8 Glue Sticks
- 1 Yellow Highlighters
- 1 Sm Pkg Dry Erase Markers
- Gym Shoes
- Change Of Clothes

2nd Grade

- 20 Yellow Sharpened Pencils
- 1 Box 24 Count Crayons
- Scissors

- 1 Family Size Kleenex
- 4 Glue Sticks
- 2 Folders
- 2 Dry Erase Expo Brand Markers/Low Odor
- 1 Large Pink Eraser
- 1 Composition Notebook
- 1 Hard Plastic Rectangle Pencil Box
- 1 SM Bottle Elmer’s Glue
- 1 Spiral Notebook
- Book Bag/No Wheels
- Gym Shoes

3rd Grade

- 2 Highlighters
- 20 Pencils
- 5 Folders
- 2 Notebooks
- Scissors
- 5 Glue Sticks
- Sm Bottle Glue
- 2 Pens: 1 Blue & 1 Red
- 1 Family Size Kleenex
- Colored Pencils
- Crayons
- Pencil Top Erasers
- Markers
- 1 Lg Pink Eraser

- 1 Composition Notebook
- 2 Dry Erase Expo Brand Markers/Low Odor
- Book Bag/No Wheels
- Gym Shoes

4th Grade

- 4-70 Count Notebooks
- 20 Pencils
- 2 Pens – Colored
- 1 Trapper Keeper
- 4 Folders
- 1 Lg. Kleenex Box
- Extra Erasers
- Crayons – 24 Count
- Calculator
- Scissors
- 2 Glue Sticks
- Colored Pencils
- Markers
- 2 Highlighters
- 1 Composition Notebook
- 3 Expo Markers
- Ruler – Metric & Inches
- Book Bag/No Wheels
- 1 Pkg. Loose Leaf Notebook Paper
- Gym Shoes

5th Grade

- 3 Highlighters
- 12 Pencils
- 1 Spiral Notebook
- 4 Composition Notebooks
- 1 Pkg Dry Expo Erase Markers
- Ruler
- 2 Colored Pens
- Calculator
- Colored Pencils
- 6 Glue Sticks
- 1 Pkg. Loose Leaf Notebook Paper
- 1 Lg Pink Eraser
- 1 Lg Box Kleenex
- Scissors
- 2 Jumbo Book Covers
- 2 Plastic Folders With Prongs
- 1 Red 1 Any Color Trapper Keeper (With Folders)
- Water Bottle
- Gym Shoes

If you need assistance with school supplies, please contact Paula Sturm, CM Social Worker at 557-2251 or email psturm@cedarmt.org



Mr. R. Brandl
MS/HS Principal

Middle / High School

Welcome back to Cedar Mountain. Hopefully everyone had a relaxing summer and is ready to kick off another great school year at Cedar Mountain. The staff at Cedar Mountain has been working very hard as we prepare to educate our students in grades 6-12 at the

Middle/High School. Each year brings about new changes and initiatives as we strive to ensure Cedar Mountain provides a top notch education for all of our students. This year we have made some key changes to our curriculum and the delivery of our content in order to better prepare our students. Students in grades 7-8 will receive a quarter of study skills and our high school students will be offered ACT Prep for the first time. Our math department will be utilizing a "Flipped Classroom" model for grades 8 & 9 as an innovative method to teach our students and improve their math skills. Some major changes have also been made to the way we will

share school information with our families. In June we unveiled our new and improved website. This new site is more user friendly for parents and students as it streamlines important links while also being much easier to access from cell phones and tablets. Cedar Mountain will also be switching to a new student information system called "Infinite Campus." This new system will replace "JMC" as the tool we use to manage attendance, grades, contact information and so much more. We feel this new program is significantly better than what we had and we know that our families will love the added features and ways to receive information. We plan to share much more information about these changes at "Back to School Night" on August 29th.

Thank you to each of you for the role that you play in the education of our children. We look forward to seeing all students as they return in the fall for another great school year.

GO COUGARS!



IMMUNIZATION

Nurse's Nook

All students entering Kindergarten and 7th grade need to be updated on immunizations before the school year begins.

If your child is required to have prescription medication in school (the following are examples but not limited to inhalers, epi-pen, migraine and seizure medications) please have a medication authorization form filled out (can be found on CM website) and **signed by your doctor and parent prior to Open House.**



CHROMEBOOK

There will be no Chromebook handout night as we did last year. Students in grade 6 will receive theirs at 6th Grade orientation on August 24th. All others will be handed out at Back to School Night. Students may stop in to get their device on August 29th from 4:30-6:30pm in the MS/HS Cafeteria or after the Back to School Night Presentation.

Cedar Mountain Elementary
Back to School Night
Tuesday, August 29
from 4:30 p.m. to 6:00 p.m.



MS/HS
Back to School Night
Tuesday, August 29
starting at 6:30 p.m.

The ALICE Crisis Response Program

At Cedar Mountain, the safety of our students, staff, and visitors is among our highest priorities. We work collaboratively to foster a safe, secure learning environment as we deliver on our mission to educate, inspire and empower all of our students.

This year, Cedar Mountain has started the implementation process of a more proactive approach when responding to threats of school violence. Such events may include active shooter situations and other imminent threats to safety that require schools to lockdown. District and school administrators, along with all staff, are being educated in a program called ALICE response. This is a less passive approach to a crisis situation that provides our staff more options based on the circumstances of the incident. The ALICE acronym stands for Alert, Lockdown, Inform, Counter and Evacuate. The threat of an active shooter or intruder in our schools is rare but, in today's society, a reality. Therefore, empowering our staff with proactive response strategies, rather than a passive one-size fits all approach is a positive change to our district's emergency response and crisis management plans. Ultimately, we hope to never have to utilize an emergency response plan, but in the event we do, please be assured that staff will be well prepared to act in the best interests and safety of our students.

A L E R T • L O C K D O W N • I N F O R M • C O U N T E R • E V A C U A T E

Kiss the Catfish

Franklin held their Annual Catfish Derby Days in July. Each year, 3 contestants are chosen to participate in "Kiss the Catfish" and raise money for an organization. This year's participants were Tasha Zieske, Brian McCorquodale and Wendy Pederson who competed in a friendly competition to see who could raise the most funds, with the winner getting to kiss the catfish. Together the 3 contestants raised \$7,700.00 with the donations going towards a new playground for the Cougar Cub Daycare Center, Tasha was the lucky winner and got to do the kissing this year. That evening, another donation was received to make total funds raised \$10,000. An anonymous donor has offered to match up to \$10,000.00 to go towards the playground! The Cougar Cub Daycare staff was also on hand to thank the community for their fundraising efforts.



Middle/High School Supply List

GRADE 6

Ear Buds or Head Phones
Pack of #2 Pencils
1-2 Ink Pens
Protractor
1-2 Folders
Scissors
Assignment Notebook
Two Spiral Notebooks
Ruler (Inches & Metric)
Calculator (Basic)
Glue Stick
Box of Kleenex
Markers
Pack of Colored Pencils
Gym Shoes
Highlighters

White Board Markers
White Board Eraser or old sock

GRADES 7-12

7th & 8th Grade Supplies Needed:
1" 3-ring binder
8 pocket dividers
1 binder pouch, Pencils, Pens
****General Supplies:*
Folders
Pack of #2 Pencils
Eight 1 Subject Notebooks
Pack of Black or Blue Ink Pens
Highlighters
Ear Buds
Assignment Notebook
(if you wish to use one)

Math and Science Classes:

Scientific calculator
(recommended for MCA test)
6 - 7th grades: TI 30XS
8 - 12 grades: TI 84+
Math-Notebook with no fringe
Art 9-3 Ring Binder (2")
Food Science: Composition Notebook
9th Grade Ag: Composition Notebook

****Teachers will give more specifics as to what is needed for their classes at the "Back to School" night on Tuesday, August 29.*

The Cedar Mountain Administrative team welcomes students, families, staff and community members to our 2017-18 school year with great expectations. While continuing the excellent tradition of a high quality education delivered in a friendly personal environment, Cedar Mountain has several changes and innovations for the current year while. Here are some of what is changing and what is not changing:



- Cedar Mountain has 19 staff members who have been with Cedar Mountain for 20 years or more. They are: 20th Year - Molly Lorang, Monica Sandmann, and Jeannie Tauer; 21th Year - Joel Christianson, Sue Luna, and Karen Malecek; 22nd Year - Charlotte Hoffmann and Karen Lussenhop; 24th Year - Peggy Mages and Gayle Hoffmann; 25th Year Eileen Rothmeier; 28th Year - Becki Radermacher and Cindy Kopischke; 30th Year - Amy Mages; 31st Year - Ron Louisiana; 36th Year - Deb Christensen; 37th Year - Nancy Tews; 38th Year - Patti Machart and Robert Tews.
- New teachers include: Josh Guetter – elementary special education; Paige Pautzke, English and Language Arts; Heidi Schroden – Biology and Life Science; Kristin Rossow – Grade 5; Jeremiah Miller – Earth Science and Chemistry; Nicholas Schaub – Social Studies; Brady Yrjo – Elementary Phy Ed; Josiah Torvik – Elementary Music and Global.
- The Cougar Cub Child Care Center opened last December. While the infant program is currently full, there are openings in the toddler and preschool programs. For more information, contact the Center Director Jody Rose at 507-557-2254.
- The Cedar Mountain preschool program was expanded and awarded a 4 Star Parent Aware designation! This will allow our school to qualify to receive Pathway II Scholarships again for this year! Parent Aware shows everyone that our program has assessments, curriculum and training that is approved by the Minnesota Department of Education.
- We are using a new student information system this year. Cedar Mountain is converting from the JMC program to the Infinite Campus student information system. A big part of this change is the parent access part of the program. There will be more information available to parents (lunch balances and grades), and the ability to pay athletic fees and lunch online.
- Each K-5 classroom will have an iPad cart with enough devices for each child. Teachers will be using these to enhance instruction. Elementary iPads will be used in school only – they will not be sent home.
- Students in grades 6-12 again will have a Chromebook to use for their classes. The devices will be distributed to the students prior to the first day of school.
- Alissa Steve is back as our Technology Integration Leader. She will again spend time in both buildings as a resource to staff to help them utilize technology in their classrooms.
- Be sure to check out the new wall mats on the gym wall in Morgan.
- Cedar Mountain offers many athletic and academic opportunities to students. This includes: volleyball, football, cross country, wrestling, boys and girls basketball, spirit squad, golf, tennis, junior high softball, junior high baseball, track, FFA, Knowledge Bowl, Mock Trial, National Honor Society, Speech, Blue Crue (student council), WE (Women Empowerment), STARS (students thinking about responsible solutions), Yellow Ribbon Suicide Prevention Program, Blue Crue Tue (elementary student council), school play, pep band, elementary Triple A program, and Community Education activities.
- This is the third year with the Ramp Up to Readiness program. Ramp-Up to Readiness is a school-wide advisory program that features an engaging and interactive series of activities designed to help all students graduate from high school ready for postsecondary success.

All of the positive changes for the upcoming school year are products of our innovative team of educators!

The Cedar Mountain Community Education program is sponsoring a fall “55 Alive” program for area residents who are 55 years of age or older.

INITIAL 8-HOUR CLASS:

Monday and Tuesday, November 20 & 21 from 5:30 - 9:30 p.m. The two-day, eight-hour course requires attendance both days in order to be awarded the certificate of completion.

- Cost \$25.00

REFRESHER 4-HOUR CLASS:

Monday, November 20 from 5:30 – 9:30 p.m.

The four-hour refresher course is for those who have completed an eight-hour course, but need to renew their certificate.

- Cost \$20.00 • Instructor: Mary Erickson

Please register by sending a copy of your current driver’s license along with what class you are registering for and payment to: **CM Schools • Attn: Community Education**

PO Box 188 • Morgan, MN 56266



**2017
Defensive
Driver Safety
Program**



CM Comfrey Little Cougar Volleyball

Calling all future Cougar Volleyball Players!

We want you to come join us for three practices with our current Cougar athletes and end the season by watching a Cougar home game! There is a \$20 fee for students in 1st through 6th grades who are interesting in participating.

Registration and money are **due by Friday, September 8th** to guarantee the correct t-shirt size.

Monday, September 11th – Practice from 4:45 – 5:45

Monday, September 25th – Practice from 4:45 – 5:45

Monday, October 2nd – Practice from 4:45 – 5:45

Tuesday, October 3rd – Home Game vs. MVL

Contact Beth Hill for more information ehill@cedarmt.org or 557-2251

What's in a Meal?

What is included with a School Breakfast

(multiple options are offered in each category):

- Fruit (juice, fruit cup, apple etc...)
- Grain (muffin, toast, cereal etc...)
- Milk

Students must select at least three food items from the list above to be considered a full meal, 1/2 cup of fruit is required as one of the choices.

What is included with a School Lunch:

- Fruit
- Meat/Alternate
- Vegetable
- Milk
- Grain

Our lunches include UNLIMITED TRIPS TO THE SALAD BAR.

Elementary students are served a full lunch each day.

Grades 6-8 may choose a full lunch OR must choose at least 3 of the 5 components to be considered a full meal and it must include 1/2 cup fruit or vegetables.

Grades 9-12 must choose at least 3 of the 5 components to be considered a full meal and it must include 1/2 cup fruit or vegetables.

Regardless of your lunch status (Free, Reduced or Paying), extra milks and extra entrees are an ADDITIONAL COST.

Cougar Cub Daycare Happenings

Assistant Commissioner Jim Koppel visits Cougar Cub Child Care Center. Jim read to our preschoolers and did a giraffe craft with them. He also did an interview with local papers and KEYC TV about the need for more collaboration between communities and schools when looking at child care options. There is a growing need for more home daycares and child care centers to meet the needs of families in Minnesota.



Thank you to Monsanto and the Gronau Family for their donation towards our playground at our Childcare Center!



Assistant Commissioner visits our center

First Field Trip for Cougar Cub Child Care Center

The "little cougars" of the Cougar Cub Child Care Center enjoyed their first Field Trip to the Redwood County Fair on July 14th for Daycare Day! The infants enjoyed some cooling off in the pool on a hot summer day!

50 Participants • 4 Field Trips • 2 Schools • 1 Awesome Academy!

The Lead & Learn Academy was a hit this June! Students in grades 3-5 from Cedar Mountain and New Ulm participated in the two week program that focused on sharpening their leadership skills and engaging with nature. Canoeing, fishing, hiking, photographing nature and doing archery were just some of the hands-on activities participants enjoyed. “Each day began and ended with a leadership activity in which students had to work together to complete a task,” Ann Vote, Lead and Learn Academy Director said. “By the end of the second week they didn’t need hints or help from the staff anymore, they used each other as resources to be successful in the challenges,” Vote adds.

The staff included high school students Olivia Mathiowetz, Kayley Spaeth, Kylie Wersal and Jessica Lund. School staff included Kristin Foster, Josh Guetter and Allison Schiller. Ann Vote is very much looking forward to organizing the Lead & Learn Academy again next summer! “Be on the lookout for different trips and more schools to be involved,” she encourages.



CMS WELCOMES OUR NEW STAFF



Donna Krueger
Accounting, Personal Finance and Computer Applications Teacher
 Hometown: Inver Grove Heights, MN
 College: University of St. Thomas
 Message from Donna: *I look forward to returning to the teaching staff at Cedar Mountain. I am excited to be a full-time business teacher.*



Heidi Schroden
Science Teacher and Assistant Play Director
 Hometown: Monticello, MN
 College: St. Cloud State University
 Interesting fact from Heidi: *"I coach fencing and personally train with an Olympic fencing coach."*



Paige Pautzke
English/Language Arts, Jr. High Volleyball Coach
 Hometown: New Ulm, MN
 College: College of St. Benedict/St. John's University
 Quote from Paige: *"I am very excited to be a part of the Cedar Mountain community and working with the students, faculty, and parents! Growing up in New Ulm, I am very familiar with Cedar Mountain and I have heard great things about the school and community. I can't wait to meet and get to know my students, and I am looking forward to a great year!"*



Joshua Guetter
Special Education Teacher
 Hometown: Wabasso, MN
 College: Graduated from Southwest Minnesota State University in May 2016
 Fun Fact: I've written a children's book titled "Herbert Takes a Bath" about a baby elephant that learns to take a bath. Still looking for a publisher!
I'm excited to see how all of the students have grown over the summer, in knowledge and size!
(Last year I worked at CM as the Reading Corp Teacher)



Brady Yrjo
 Elementary Phy Ed/DAPE, Coaching JH Football
 Hometown: Menahga, MN
 College: University of Jamestown
 Interesting fact about you: I taught in Montana for 2 years. *"I am excited to meet the new students and for football season to start!"*



Jeremiah Miller
Chemistry Teacher
 Hometown: Born and raised in Liberia and moved to Ithaca, NY in the 8th grade
 Colleges: Undergraduate at SUNY College in Potsdam New York, Teaching certification from University of Buffalo, NY, Master's degree from Marshall University in West Virginia
 Message from Jeremiah: *I am looking forward to the new school year and the opportunity to be part of creating a world of people who are positive thinkers, creative and problem solvers.*



Nick Schaub
Social Studies Teacher, High School Football coach and Jr. High Boy's Basketball coach
 Hometown: Originally from Fort Lauderdale, Florida but moved to Greenfield, MN in 2002 and graduated from Rockford Public Schools.
 College Attended: University of Wisconsin - River Falls
 Interesting fact from Nick: *"My family has a cabin on Leech Lake in Minnesota where I spend most of my weekends during the summer. I have traveled to several states in the US, but my favorite destination was Washington D.C."*



Josiah Torvik
General Music & Global Studies
 Hometown: Savage, MN
 College: University of Wisconsin Eau Claire
 Interesting fact about you or interesting place you have traveled to: I traveled to Southeast Asia during my freshman year at Eau Claire. The trip included Japan, Malaysia, Thailand, and Singapore
 One thing you are excited about for next year: *"I am excited to meet my new students and foster a strong, musical community."*



Kristin Dawn Rossow
 5th grade Math and Social Studies
 Hometown: Andover, MN
 College: Minnesota State University, Mankato
 Interesting fact about you or interesting place you have traveled to: 3+ week Queensland, Australia honeymoon in 2001
 One thing you are excited about for next year: *"I am so looking forward to having my own group of kids that I will get to know and learn with. Working with the terrific Cedar Mountain staff is a great perk too!"*

Nancy Bock
 Elementary Special Education Para
Trista Radermacher
 Elementary Part-Time Special Education Para

Karen Fox
 Elementary Part-Time Special Education Assistant
Mariah Mace
 MS/HS Attendance Secretary/Para



Early Childhood Development

Preschool Options

3-Year-Old (AM) School Readiness Class

This class is offered in Franklin & Morgan and is for students who are entering Kindergarten in 2019-20.

Days & Time: Mondays & Wednesdays from 8:30 AM – 11:00 AM

Location: Morgan & Franklin

Cost: \$60 per month - billed the month prior to services

4-Year-Old (PM) School Readiness Class

This class is offered in Franklin & Morgan and is for students who are entering Kindergarten in 2018-19.

Days & Time: Mondays & Wednesdays from 12:45 PM – 3:15 PM

Location: Morgan & Franklin

Cost: \$60 per month - billed the month prior to services

Kindergarten Jumpstart - Franklin Site

This program will be held all day every other Friday in Franklin for Cedar Mountain students going to kindergarten in 2018-19. This class will help prepare your child for kindergarten by teaching various routines such as using the lunchroom, visiting specialists in other parts of the building such as Phy. Ed, computer lab, library etc..., emphasis will also be on letter recognition, phonemic awareness, and math skills to prepare for the transition to kindergarten. Transportation is unique to this program, you will work with your child's teacher to plan a smooth transition for your child.

Days & Time: Fridays from 8:20 AM – 3:20 PM

Cost: \$20 per session – billed the month prior to services

FUN FRIDAY - Morgan Site

This is a mixed aged class for 3 & 4 year olds and will be offered every Friday in Morgan. This is a literacy based program and each day will be set up around a "book of the day" theme. Transportation will be provided between the schools in Franklin & Morgan for no charge. This is for students who will be attending kindergarten in 2019-20 or those not in Jumpstart.

Days & Time: Fridays from 8:30 AM – 11:00 AM

Cost: \$30 per month - billed the month prior to services (scholarships are available to those who qualify)

Scholarships are available for those that qualify, contact one of the preschool teachers to find out more information.



Toddlers, Preschoolers & Parents together • \$10.00
Franklin & Morgan Preschool Rooms

FRANKLIN

Monday's 6:00-7:15
October 2, 9 and 23

MORGAN

Tuesday's 6:00-7:15
October 3, 10 and 24

"Build with Me"

Thursday, September 21st • Morgan Cafeteria

5:30-7:00 • Meal provided • \$5 per family

Ages 0-5 (older siblings are invited)

Children must be accompanied by an adult



Babies Night Out



0-12 months/Expectant parents

Morgan preschool room 6:00-7:00

Monday nights • Cost: \$9.00

November 6, 13 and 20

STRETCHING

the Family Dollar

Learn some money and time saving tips to help you make the most out of your family budget. Organizational ideas, cooking tips, time savers and more! Our instructor, Talana Mathiowetz, will share some great ideas on making the most out of your time and dollars. All are welcome to join us for a fun evening!

Date: October 5, 2017

Location: Elementary School Library - Franklin

Time: 6:30pm – 8:00pm

Registration Due Date: Oct. 2 • Cost: \$7

To register, contact Sarah Sullivan at 249-5990 or ssullivan@cedarmt.org



Preschool Registration 2017-2018



Child's Name: _____ Birth Date: _____
(First) (Middle) (Last)

E-mail address: _____ Home Phone: _____

Physical Address: _____

Mailing Address: _____

Mother's Name: _____ Cell Phone: _____

Father's Name _____ Cell Phone: _____

Child Resides With: _____ Parents' Marital Status _____

List others living in the home. Please list birthdates for any children in the home:

Childcare Provider: _____ Phone: _____

- **Cost: \$25 registration fee due with this form.** This will be put towards the \$25 snack fee.
- Child must be 3 by September 1st, 2017. If room is available, those younger may be able to enroll in the Fun Friday program.
- More information will be sent to you prior to the start of the school year.

Please indicate the class/classes you would like to register for:

3 yr. School Readiness class - Franklin
Mondays & Wednesdays (\$60 per month)
8:30 AM – 11:00 AM
**For students who are entering
Kindergarten in 2019-20.*

3 yr. School Readiness class - Morgan
Mondays & Wednesdays (\$60 per month)
8:30 AM – 11:00 AM
**For students who are entering
Kindergarten in 2019-20.*

4 yr. School Readiness class- Franklin
Mondays & Wednesdays (\$60 per month)
12:45 PM – 3:15 PM
**For students who are entering
Kindergarten in 2018-19.*

4 yr. School Readiness class - Morgan
Mondays & Wednesdays (\$60 per month)
12:45 PM – 3:15 PM
**For students who are entering
Kindergarten in 2018-19.*

Kindergarten Jumpstart – Franklin
Fridays
8:20 AM – 3:20 PM
**For students who are entering
Kindergarten in 2018-19 only.*

3 & 4 yr. FUN FRIDAY - Morgan
Fridays
8:30 AM – 11:00 AM
**For students who are entering
Kindergarten in 2019-20 or those not
going to Jumpstart.*

Please fill out the back of form. →

**Preschool Registration
2017-2018**



Photo / Video Release

I give my permission for photo/video of my child to be taken and used for promotional or staff training by Cedar Mountain Schools. Some of these promotional/training uses are but not limited to: school brochures, school web page, school newsletter, school Facebook pages, staff development training, and /or teacher web page.

Parent/Guardian Signature: _____ Date: _____

Parent/Guardian Name (please print): _____

Field Trip Permission

My Child has permission to participate in all school sponsored field trips. When we will be traveling on a school bus, you will be notified ahead of time.

Parent/Guardian Signature: _____ Date: _____

Parent/Guardian Name (please print): _____

◆Releases/Permissions are valid for the 2017-18 school year.

If you have questions, please contact:

Sarah Sullivan – Morgan School Readiness Teacher
249-5990 or 557-2107
ssullivan@cedarmt.org

Rachel Krenz – Franklin School Readiness Teacher/Morgan Friday Teacher
557-2251
rkrenz@cedarmt.org

**Return to:
Cedar Mountain School Office (Franklin or Morgan)**





CEDAR MOUNTAIN PUBLIC SCHOOLS

ISD #2754



Cedar Mountain Middle/High School
PO Box 188
Morgan, MN 56266
Phone: (507) 249-5880
Fax: (507) 249-3149

Cedar Mountain Elementary
PO Box 38
Franklin, MN 55333
Phone: (507) 557-2251
Fax: (507) 557-2116

Dear Parent/Guardian:

Our school provides healthy meals each day. Elementary breakfast costs \$1.00; Elementary lunch costs \$2.60. Middle school/High school breakfast costs \$1.40; Middle school/High school lunch costs \$2.70. Your children may qualify for free or reduced price meals.

To apply for free school meals, complete the enclosed Application for Educational Benefits following the instructions. A new application must be submitted each year. If you don't qualify now, you may apply at any time during the school year. Your application also helps our school qualify for education funds and discounts.

State funds help to pay for reduced-price school meals, so all students who are approved for either free or reduced-price school meals will receive school meals at no charge. State funds also help to pay for breakfasts for kindergarten students, so all participating kindergarten students will receive breakfasts at no charge.

Return your completed Application for Educational Benefits to:

Cedar Mountain ISD #2754, Attn: Missy Goodrich, PO Box 188, Morgan MN 56266.

Who can get free school meals? Children in households participating in the Supplemental Nutrition Assistance Program (SNAP), Minnesota Family Investment Program (MFIP) or Food Distribution Program on Indian Reservations (FDPIR), and foster, homeless, migrant and runaway children can get free school meals without reporting household income. Also, children can get free school meals if their household income is within the maximum income shown for their household size on the instructions.

I get WIC or Medical Assistance. Can my children get free meals? Children in households participating in WIC or Medical Assistance may be eligible for free meals. Please fill out an application.

May I apply if someone in my household is not a U.S. citizen? Yes. You or your children do not have to be U.S. citizens for your children to qualify for free meals.

Who should I include as household members? Include yourself and all other people living in the household, related or not (such as grandparents, other relatives, or friends).

What if my income is not always the same? List the amount that you normally get. If you normally get overtime, include it, but not if you get overtime only sometimes.

Will the information I give be checked? Yes, and we may also ask you to send written proof.

How will the information I provide be kept? Information you provide on the form, and your child's approval for school meal benefits, will be protected as private data. See the back page of the Application for Educational Benefits for more information about how the information is used.

If I don't qualify now, may I apply later? Yes. Please complete an application at any time if your income goes down, your household size goes up, or you start getting SNAP, MFIP or FDPIR benefits. Please provide the information requested about children's racial identity and ethnicity, which helps to make sure we are fully serving our community. This information is not required for approval of school meal benefits.

If you have other questions or need help, call Missy Goodrich in the District Office at 507.249.5990.

Sincerely,

Missy Goodrich

Food Service Manager

Robert L. Tews
Superintendent
rtews@cedarnt.org

Robert Brandl
6-12 Principal
rbrandl@cedarnt.org

Patti Machart
Elementary Principal
pmachart@cedarnt.org

Preston Palokangas
Guidance Counselor
ppalokangas@cedarnt.org

Jeremy Robinson
Athletic Director
jrobinson@cedarnt.org

How to Complete the Application for Educational Benefits

Complete the *Application for Educational Benefits* form for school year 2017-18 if any of the following applies to your household:

- Any household member currently participates in the Minnesota Family Investment Program (MFIP), or the Supplemental Nutrition Assistance Program (SNAP), or the Food Distribution Program on Indian Reservations (FDPIR). *or*
- The household includes one or more foster children (a welfare agency or court has legal responsibility for the child). *or*
- The total income of household members is within the guidelines shown below (gross earnings before deductions, not take-home pay). Do not include as income: foster care payments, federal education benefits, MFIP payments, or value of assistance received from SNAP, WIC, or FDPIR. Military: Do not include combat pay or assistance from the Military Privatized Housing Initiative. The income guidelines are effective from July 1, 2017 through June 30, 2018.

Maximum Total Income

Household Size	\$ Per Year	\$ Per Month	\$ Twice Per Month	\$ Per 2 Weeks	\$ Per Week
1	22,311	1860	930	859	430
2	30,044	2,504	1,252	1,156	578
3	37,777	3,149	1,575	1,453	727
4	45,510	3,793	1,897	1,751	876
5	53,243	4,437	2,219	2,048	1,024
6	60,976	5,082	2,541	2,346	1,173
7	68,709	5,726	2,863	2,643	1,322
8	76,442	6,371	3,186	2,941	1,471
Add for each additional person	7,733	645	323	298	149

Step 1: Children

List all infants and children in the household, their birthdate and, if applicable, their grade and school. Attach an additional page if needed to list all children. Fill in the circle if a child is in foster care (a welfare agency or court has legal responsibility for the child). Please provide the requested information on ethnicity and race for each child. This information is not required and does not affect approval for school meal benefits. The information helps to make sure we are meeting civil rights requirements and fully serving our community.

Step 2: Case Number If any household member currently participates in the Special Nutrition Assistance Program (SNAP), Minnesota Family Investment Program (MFIP) or Food Distribution Program on Indian Reservations (FDPIR), write in your case number, check which program you participate in, and then go to Step 4. If you do not participate in any of these programs, leave Step 2 blank and continue on to Step 3. WIC and Medical Assistance (M.A.) programs do not qualify for this purpose.

Step 3: Adults / Incomes / Last 4 Digits of Social Security Number

- List all adults living in the household (everyone not listed in Step 1) whether related or not, such as grandparents, other relatives, or friends. Include any adult who is temporarily away from home, like a student away at college. Attach another page if necessary.
- List gross incomes before deductions, not take-home pay. **Do not list an hourly wage rate.** For adults with no income to report, enter a '0' or leave the section blank. This is your certification (promise) that there is no income to report for these adults. For seasonal work, write in the total annual income.
- For each income, fill in a circle to show how often the income is received: each week, every other week, twice per month, or monthly.
- For farm or self-employment income only, list the net income per year or month after business expenses. A loss from farm or self-employment must be listed as 0 income and does not reduce other income.
- Last four digits of Social Security number – The adult household member signing the application must provide the last four digits of their Social Security number or check the box if they do not have a Social Security number.
- Regular incomes to children – If any children in the household have regular income, such as SSI or part-time jobs, list the total amount of regular incomes received by all children. Do not include occasional earnings like babysitting or lawn mowing.

Application for Educational Benefits – School Year 2017-18

School Meals • State and Federally Funded Programs

Step 1 List all infants, children and students through grade 12 in the household, even if they are not related. If more space is needed, attach another sheet.

Child's First Name	MI	Child's Last Name	Birthdate	School	Grade	Foster Child? (An agency or court has legal responsibility for the child.) If yes, fill in the circle.	Optional - Is the child Hispanic/Latino? If yes, fill in the circle.	Optional - Racial Identity* Fill in one or more circles for each child.						
								American Indian	Asian	African American	Pacific Islander	White		
						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

* The full names of the racial categories are: American Indian or Alaskan Native, Asian, Black or African American, Native Hawaiian or other Pacific Islander and White.

Step 2 Do any Household Members currently participate in any of these programs – SNAP, MFIP or FDPIR? (Medical Assistance and WIC do not qualify.) If No > Go to STEP 3. If Yes > Write in the CASE NUMBER here and check the program SNAP MFIP FDPIR. Then go to STEP 4.

Step 3 A. List ALL Adult Household Members including yourself and report all incomes. (Skip STEP 3 if you answered "yes" to STEP 2 or if all participants are foster children.)

Adults - Full Name <small>For the purpose of school meal benefits, the members of your household are "Anyone who is living with you and shares income and expenses, even if not related." List the full name of each household member not listed in Step 1 and their income(s) in whole dollars. If a person has no income, write in 0 or leave the section blank. This is your certification (promise) of no income to report. Include any college students temporarily away from home.</small>	Gross Pay from Work <small>Do not write in an hourly wage.</small>				Net income from Farm or Self-Employment after business expenses. State if annual or monthly.	Public Assistance, Alimony Child Support, Alimony				All Other Incomes								
	Weekly	Bi-Weekly	2x Month	Monthly		Payments received.	Weekly	Bi-Weekly	2x Month	Monthly	Pension, retirement, disability, unemployment, Veterans benefits, etc.	Weekly	Bi-Weekly	2x Month	Monthly			
																\$	\$	\$
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

B. Do any of the children listed in Step 1 receive regular incomes such as SSI or wages? C. Last four digits of signer's Social Security Number (SSN) or no SSN (required):
 TOTAL incomes to children, if any: X X X X - - - - - Monthly
 Or I don't have a Social Security Number

Step 4 I certify (promise) that all information on this application is true and correct and all household members and incomes are reported. I understand that this information is given in connection with receipt of federal and state funds and that school officials may verify (check) the information. I understand that if I purposely give false information, my children may lose benefits and I may be prosecuted under applicable federal and state laws. The information I provide may be shared with Minnesota Health Care Programs as allowed by state law, unless I have checked this box: Do not share my information with Minnesota Health Care Programs.

Signature of Adult Household Member (required) _____ Print Name: _____ Date: _____
 Address: _____ City _____ Zip _____ Home Phone: _____ Work Phone: _____
Office Use Only Total Household Size: _____ Total Income: \$ _____ per _____ Approved: Case Number – Free Foster – Free Income – Free Income – Reduced-Price Denied: Incomplete Income Too High Signature of Determining Official: _____ Date: _____

Is this form required?

This form must be completed to apply for free or reduced-price school meals, unless:

- (1) Your school provides free school meals to all students without applications from households (*Community Eligibility Provision, Provision 2 or Provision 3*) or
- (2) You were notified that your children have been directly certified for school meal benefits based on foster care status or participation in the Supplemental Nutrition Assistance Program (SNAP), Minnesota Family Investment Program (MFIP) or Food Distribution Program on Indian Reservations (FDPIR).

Privacy Act Statement / How Information Is Used

The Richard B. Russell National School Lunch Act requires the information on this application. You do not have to give this information, but if you do not we cannot approve your child for free or reduced-price school meals. You must include the last four digits of the Social Security number of the adult household member who signs the application. The last four digits of the Social Security number are not required when you apply on behalf of a foster child, or you provide an MFIP, SNAP or FDPIR assistance number, or you indicate that the adult household member signing the application does not have a Social Security number.

Only authorized officials will have access to the information that you provide on this form. We will use your information to determine if your child qualifies for free school meals, and for administration and enforcement of the school meal programs. We may share your information with other education, health, and nutrition programs to help them evaluate, fund or determine benefits for their programs, with auditors for program reviews, and with law enforcement officials to help them look into violations of program rules. We require written consent from you before sharing information for other purposes.

Please provide the requested information about children's race and ethnic identity. This information is not required and does not affect approval for program benefits. We use the percentages of participants in each racial/ethnic category to check that our program is operated in a nondiscriminatory manner in compliance with federal civil rights laws

At public school districts, each student's school meal status also is recorded on a statewide computer system used to report student data to the Minnesota Department of Education (MDE) as required by state law. MDE uses this information to: (1) Administer state and federal programs, (2) Calculate compensatory revenue for public schools, and (3) Judge the quality of the state's educational program.

Information provided on this form may be shared with Minnesota Health Care Programs, unless the person completing this form has checked the box in Step 4 to not share information for that purpose.

Nondiscrimination Statement

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA. Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (state or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form (AD-3027) found online at:

http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed discrimination complaint form or letter to USDA by:

- (1) Mail to U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue SW, Washington, D.C. 20250-9410 or (2) Fax to (202) 690-7442 or (3) Email to program.intake@usda.gov. This institution is an equal opportunity provider.

Office Use Only: Verification

Date Verification Sent: _____ Response Due: _____ 2nd Notice: _____

Result: No Change Free to Reduced-Price Free to Paid Reduced-Price to Free Reduced-Price to Paid

Reason for Change: Income Case number not verified Foster not verified Refused Cooperation Other: _____

Signature of Confirming Official: _____ Date: _____ Signature of Verifying Official: _____ Date: _____

ANNUAL NOTIFICATIONS

Deliver medications to school

Due to concern regarding the transporting of student medications in school vehicles, parents are strongly encouraged to deliver their child's medication(s) directly to the school. This process will ensure that medications arrive intact to their correct destination. Any questions regarding this issue can be directed to Superintendent Bob Tews at 249 5990.

Supplemental accident insurance

Parents are encouraged to review your current health and accident insurance policy to determine if your coverage is adequate for any injuries incurred by your child at school.

The school is making available supplemental accident insurance through Student Assurance Service, Inc., of Stillwater. This plan provides benefits for medical expenses incurred because of an accident. An explanation of the Cost and benefits is on the premium envelope, which will be sent home with students.

To purchase this insurance, follow the instructions on the envelope, detach and retain the summary of coverage, and return the envelope and your check to school within 10 days. All questions regarding the coverage should be directed to Student Assurance Service, Inc.

Student directory info

Cedar Mountain Schools have identified and selected information relating to students called directory information. This information is public. The parent or student may, however, request in writing that any or all of the information listed below not be released on that individual student. The written request must be received by the Cedar Mountain School District Office within 30 days after this official notice is published.

- Student's name
- Student's address
- Student's participation in officially organized activities and sports
- Student's degrees and awards received
- Student's pictures for school approved publications or newspaper
- Student's phone number
- Student's date and place of birth
- Student's dates of attendance
- Students previous education agency or institution

Nondiscriminatory policy

Cedar Mountain Schools are committed to providing equal education and employment opportunities to all persons and do not discriminate on the basis of race, color, creed, religion, national origin, sex, marital status, with regard to public assistance, disability, or any other group or class against which discrimination is prohibited by Titles VI and VII of the Civil committed Rights Act of 1964, Title IX of the Educational Amendments of 1972, Minnesota Chapter 363, and other applicable state or federal laws. Inquiries regarding compliance should be referred to Superintendent Robert Tews.

Annual notification of rights, protection, and privacy of student records

Pursuant to the requirements of state and federal law, the following constitutes the Cedar Mountain School District's annual notification to parents and students regarding data privacy practices.

The Cedar Mountain School District has adopted a student record data privacy policy incorporating state and federal requirements as to data privacy rights in student education records. In summary the policy provides:

Privacy rights. Educational records which identify or could be used to identify a student other than directory information may not be released to members of the public without the written permission of the parent or guardian of the student, or student age 18 or older if the student attends a post secondary institution. This general rule is subject to specific and limited exceptions which cannot beset out here due to limitations of space, but which are set out in the complete policy.

Directory information. Directory information includes the following: Students' name, student's address, student's telephone number, date and place of birth, names of the student's parents, participation in official recognized activities, grade levels completed, weight and height of members of athletic teams, dates of attendance, degrees and awards received, the most previous educational institution attended, and photo of the student, if available.

Inspection of records. Parents of a student, or a student age 18 or older, may request to inspect and review any of the student's educational records except those which are by state and federal law made confidential. The school district will comply with the request immediately, if possible, and if not, within five working days. In certain special circumstances an additional five working days may be required in order to comply. Copies of the record may be obtained at a reasonable fee as established by the school district.

Challenge to accuracy of records. A parent, or student age 18 or older, who believes that specific information in the student's educational record is inaccurate, misleading, incomplete or violates the privacy or other rights of the student may request the school district to amend the record in question.

If, as a result of this review, it is determined that the challenged record is not inaccurate, misleading, incomplete or in violation of the privacy or other rights of the student, the parent, or student age 18 or older, will be notified of their rights to place a statement with the decision of the school district.

The decision of the superintendent/school board is the final decision of the school district and may be appealed under the provision of the state Administrative Procedure Act, Minn. Stat. C15, relating to contested cases.

Transfer of records to other schools: The school district forwards educational records of a student to other schools and school districts in

which a student seeks or intends to enroll upon request of that school or school district. A parent of a student who is 18 years of age may request and receive a copy of the records which are transferred and may, pursuant to this policy, challenge the accuracy of the records. The district does not, however; notify parents of students age 18 or older prior to such a transfer.

Complaints for noncompliance: Parents or students age 18 or older who feel there has been a violation of the rights accorded them' may submit written complaints to the:

Family Education Rights and Privacy Act Office
U.S. Department of Education, Washington, DC 20201.

This review of the data privacy rights of students in the educational records maintained by the Cedar Mountain` School District is intended only to be a summary of the provisions of the district policy, and applicable state and federal law.

Notice Concerning Use of Pest Control

Our district utilizes a licensed, professional pest control service firm for prevention and control of rodents, insects, and other pests in and around the district's buildings. Their program consists of:

- Inspection and monitoring to determine whether pests are present and whether treatment is needed.
- Recommendations for maintenance and sanitation to help eliminate pests without the need for pest control materials.
- Utilization of non chemical measures such as traps and screening; and,

Application of EPA registered pest control materials when needed. Pests can sting, bite, cause contamination, damage property, and spread disease; therefore, we must prevent and control them. The long term health effects on children from the application of such pest control materials, or the class of materials to which they belong, may not be fully understood. All pest control inspections and possible treatments is available for review or copying at each school office. A similar estimated schedule is available for application of herbicides and other materials to school grounds. Parents of students may request to receive, at their expense, prior notification of any application of a pest control material, should such as application be deemed necessary on a day different from the days specified in the schedule.

Notification of asbestos abatement

As a result of recent federal legislation (Asbestos Hazard Emergency Response Act AHERA), each primary and secondary school in the nation is required to complete a stringent new inspection for asbestos and to develop a plan of management for all asbestos containing building materials. The Cedar Mountain School District has a goal to be in full compliance with this law and is following the spirit as well as the letter of the law. As a matter of policy, the district shall continue to maintain a safe and healthful environment for our communities youth and employees.

In keeping with this legislation, all buildings in the Cedar Mountain School District were inspected by EPA accredited inspectors and samples were analyzed by an independent laboratory. Based on the inspection, the school prepared and the state approved a comprehensive management plan for handling the asbestos located within its buildings safely and responsibly.

Furthermore, the Cedar Mountain School District has completed its 3 year Re-inspection required by AHERA. Your district buildings, where asbestos containing materials were found, is under repair, removal, and operations and maintenance.

Federal law requires a periodic walk through (called "surveillance") every six months of each area containing asbestos. Also, the law requires for all buildings to be re-inspected three years after a management plan is in effect. This will be accomplished under contract by Airtech Environmental. Short term workers (outside contractors – i.e. telephone repair workers, electricians and exterminators) must be provided information regarding the location of asbestos in which they may come into contact. All short term workers shall contact the lead maintenance person before commencing work to be given this information.

The Cedar Mountain School District has a list of the location(s). type (s) of asbestos containing materials found in that school building and a description and timetable for their proper management.

Requests for copies of these policies or inquiries regarding compliance should be directed to Superintendent Robert Tews at 507-249-5990

NOTICE OF COMPLIANCE WITH THE ADA It is the policy of CM Schools to comply with the provisions of the Americans with Disabilities Act (ADA). The ADA prohibits discrimination against qualified individuals with disabilities on the basis of their disability. The ADA provides, in part, that qualified individuals with disabilities shall not be excluded from participating in or be denied the benefits of any program; service, or activity offered by this district. The ADA requires that all programs, services and activities, when viewed in their entirety, are readily accessible to and usable by qualified individuals with disabilities. This district must communicate effectively with individuals who have speech, visual, and hearing impairments participating in or benefiting from this district's programs, services, or activities to afford equal opportunity.

The district has completed a self evaluation and a transition plan (which examines physical barriers) of its current services, policies, and practices of nondiscrimination on the basis of disability All interested persons, including individuals with disabilities or organizations representing individuals with, are invited to participate in this self evaluation process by submitting comments. Please contact your local school official or district superintendent for more information. Also, should you wish to review the ADA or its interpretive regulations, ask questions about your rights and remedies under the ADA, request a reasonable modification to this district's policies practices, or procedures, participate in the self evaluation process, or file a written grievance with the district alleging noncompliance with the ADA, please contact the district's designated coordinator:

Supt. Robert Tews • Cedar Mountain Schools
PO Box 188, Morgan, MN 56266
Ph: 507 249 5990

EMPLOYMENT BACKGROUND CHECKS

In accordance with Minnesota Statute it is the responsibility of the district to notify students and parents of our policy regarding employment background checks. It is the policy of the district to require a background check of every new employee. It is also the practice of the district to require background checks of volunteers depending upon their nature of their volunteer position. Employment Background Check Policy 404 is also available at the district office.

SPECIAL EDUCATION EVALUATIONS FOR HOME-SCHOOLED OR PRIVATE-SCHOOL STUDENTS

In response to the Individuals with Disabilities Education Improvement Act (IDEIA 2004), Minnesota School Districts must demonstrate that “all children with disabilities, including children with disabilities attending private schools, regardless of the severity of their disabilities, and who are in need of special education and related services, are identified, located and evaluated.” This responsibility extends to children with disabilities who are educated at home or in non-public schools.

Upon request, your local public school will provide information to concerned parents on specific disabilities including information about the educational or behavioral characteristics of each disability. Parents who believe their child may indeed have a disability may request information on how to arrange for an evaluation through the district’s special education staff.

Parents of students who are evaluated and are found to be eligible for special education services will become part of a team which will develop, implement, and monitor the effectiveness of a Service Plan to meet the identified needs of their children.

If your child is home schooled and you have questions or would like to receive information about specific disabilities or an evaluation: please contact the principal of the school your child would be attending if he/she was enrolled in your resident district public school and was not being educated in your home.

If your child is being educated in a private school and you have questions or would like to receive information about specific disabilities or an evaluation: please contact the principal of the school building your child would attend in the district where the private school is situated.

Parent and student rights in identification, evaluation, placement

The following is a description of the rights granted by federal law to students with handicaps. The intent of the law is to keep you fully informed concerning decisions about your child and to inform you or your rights if you disagreed with any of these decisions. You have the right to:

- Have your child take part in and receive benefits from public education programs without discrimination because of his/her handicapping condition.
- Have the school district advise you of your rights under federal law.
- Receive notice with respect to identification, evaluation, or placement of your child.
- Have your child receive a free appropriate public education. This includes the right to be educated with non handicapped students to the maximum extent appropriate. It also includes the right to have the school district make reasonable accommodations to allow your child an equal opportunity to participate in school and school related activities.
- Have your child educated in facilities and receive services comparable to those provided non handicapped students. Have your child receive special education and related services if she/he is found to be eligible under the Individuals with Disabilities Education Act (PL 101476) or Section 504 of the Rehabilitation Act.
- Have evaluation, educational, and placement decisions made based upon a variety of information sources, and by persons who know the student, the evaluation data, and placement options.
- Have transportation provided to and from an alternative placement setting at no greater cost to you than would be incurred if the student were placed in a program operated by the district.
- Have your child be given an equal opportunity to participate in nonacademic and extracurricular activities offered by the district.
- Examine all relevant records relating to decisions regarding your child’s identification, evaluation, educational program, and placement.
- Obtain copies of educational records at a reasonable cost unless the fee would effectively deny you access to the records.
- A response from the school district to reasonable requests for explanations and interpretations of your child’s records. Request amendment of your child’s educational records if there is reasonable cause to believe that they are inaccurate, misleading or otherwise in violation of the privacy rights of your child. If the school district refuses this request for amendment, it shall notify you within a reasonable time, and advise you of the right to a hearing.
- Request mediation or an impartial due process hearing related to decisions or actions regarding your child’s identification, evaluation, educational program or placement. You and the student may take part in the hearing and have an attorney represent you. Hearing requests must be made to Independent School District No. 2754, Superintendent of Schools.
- Ask for payment of reasonable attorney fees if you are successful on your claim.
- File for local grievance. For more information, contact: Preston Palokangas Cedar Mountain 504 Coordinator
PO Box 188 • Morgan, MN, 56266 • 507-249-5990 • ppalokangas@cedarnt.org

SECTION 504 NOTIFICATION

If a student is found to be a “qualified disabled person” under Section 504, a Section 504 Plan is prepared and implemented in accordance with the regulations of Section 504 of the Rehabilitation Act. The Section 504 Plan is designed to meet the individual educational needs of disabled students as adequately as the needs of non-disabled students and should be in adherence to provisions that include identification, evaluation, placement and notice. Implementation of an Individualized Education Program (IEP) in accordance with the Individuals with Disabilities Education Act (IDEA) is one means of meeting this standard. If a student does not qualify for an IEP, they may qualify for a Section 504 Plan.

POSTAL PATRON

CEDAR MOUNTAIN SCHOOLS 2017-18 SCHOOL CALENDAR

Aug. 29	Back to School Night
Sept. 5	First day of school
Oct. 9	No School
Oct. 19, 20	Ed. MN – No School
Nov. 14, 16	MS/HS Parent/Teacher Conf.
Nov. 16, 20	Elem. Parent/Teacher Conf.
Nov. 17	Early Dismissal – 12:10
Nov. 22	Early Dismissal – 12:10
Nov. 23, 24	Thanksgiving Vacation
Dec. 22 – Jan. 1	Winter Break
2018	
Jan. 2	School resumes
Jan. 19	Teacher Workday (No School)
Feb. 19	Presidents' Day (No School)
Feb. 26	Parent/Teacher Conf.
March 9	No School
March 23	Early Dismissal – 12:10
March 28	Early Dismissal – 12:10
March 29-April 2	Spring Break (No School)
May 28	Memorial Day (No School)
May 31	Last day of school
June 1	Graduation

2017-18 Lunch/Breakfast Program Highlights

- Students who qualify for reduced-price school meals will receive free lunches and breakfasts.
- All kindergarten students qualify for free breakfasts.
- Menus are posted on school web page.
- There is a charge for certain additional entrees. All students (including free/ reduced) need to pay this charge.
- Additional Salad bar items are free.

2017-18 Food Service Prices

ELEMENTARY GRADES K-5:

Breakfast	\$1.00
<i>(FREE to all Kindergarten students, also FREE if student qualifies for Free or Reduced Lunches)</i>	
Lunch	\$2.60
<i>(FREE if student qualifies for FREE or Reduced Lunches)</i>	
Ala Carte Milk	\$0.35
20 punch Milk Ticket	\$7.00

MS/HS GRADES 6-12:

Breakfast	\$1.40
<i>(FREE if student qualifies for FREE or Reduced Lunches)</i>	
Lunch	\$2.70
<i>(FREE if student qualifies for Free or Reduced Lunches)</i>	
Ala Carte Milk	\$0.35

Individual Entrée Prices Posted Daily

ADULTS:

Breakfast	\$1.75
Lunch	\$3.70

All MS/HS students will be charged for seconds. Money is deposited into each student's lunch account. Money is automatically deducted from the student's lunch account when they eat.